**Michigan Assessment Consortium**

**Building and Using Common Assessments: A Professional Development Series**

**Facilitator User Guide**

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| **Module 15:** Assembling the Assessment Instrument  **Focus Questions:**  What is the process to follow as you assemble your common assessment? | **Narrator:**  Jim Gullen  Research, Evaluation, and Assessment Consultant  Oakland Schools  **Narrator Contact Information**  248.209.2088  **Email**  James.gullen@oakland.k12.mi.us | |
| **Estimated Module Instruction Time:**  20 minutes |
| **Resources:**  MACReallyBadTest.doc | | |
| **Suggested Activities:** | | **Estimated Time:** |
| **1.**  Module viewing | | 7 minutes |
| **2.**  **Editing “MACReallyBadTest”** | | 13 minutes |
| **3.** | |  |
| **Implementation Notes:**  Prior to viewing this module, completion of the test blueprint and assessment items is necessary if you wish to begin assembling the assessment after the learning activity. After viewing the presentation, presenters should edit “MACReallyBadTest.doc” to improve it’s readability. Have participants do this individually and then as a group. | | |