**Michigan Assessment Consortium**

**Building and Using Common Assessments: A Professional Development Series**

**Facilitator User Guide**

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| **Module 13:** Editing the Draft Test Items  **Focus Questions:** Why is it necessary to edit items? | **Narrator:**  Ed Roeber  Professor  Michigan State University  **Narrator Contact Information**  517.432.0427  **Email**  [Roeber@msu.edu](mailto:Roeber@msu.edu) | |
| **Estimated Module Instruction Time:**  40 minutes |
| **Resources:**  Handouts: 4th Grade sample assessment for practice editing | | |
| **Suggested Activities:** | | **Estimated Time:** |
| **1.** Module viewing | | 10 minutes |
| **2.** Practice activity editing using sample 4th grade sample assessment | | 20 minutes |
| **3.** The development team should decide who will do the editing of their items, and how long this process will take | | 10 minutes |
| **Implementation Notes:**  This module is best viewed after learning teams have written draft assessment items and prior to piloting the assessment. It is a topic, however, that should be considered when the plan for creating the common assessments is first developed, because it is essential that sufficient time and adequate staff are provided to carry out this step well. | | |